

# The Episcopal Diocese of Upper South Carolina

## Commission on the Diocese

### *Proposal for the Development of the Annual Statement of Mission*

Purpose: To provide a Diocesan Statement of Mission process that:

- Purposefully strengthens the diocesan vision of *Making, Equipping, and Sending Mature Disciples*,
- Enables Diocesan Executive Council and its Commissions to develop priorities and strategies in their particular area of ministry, and
- Annually evaluates the work of each commission to ensure all programs and initiatives remain viable.

#### **Statement of Mission Timeline**

December

- Commissions submit annual reports to Diocesan Executive Council, identifying ministry priorities and strategies (See Diocesan Mutual Ministry Review)

March 1

- Finance Committee (Commission on the Diocese) to receive an estimate of revenues from the Diocesan Treasurer and Chief Financial Officer.

By March 31

- Commission chairs (or liaisons) submit a Statement of Mission proposal for their commission **at** the Statement of Mission Committee Meeting. Information will include:
  - Primary Responsibilities of the Commission (See DEC Orientation Manual)
  - Commission Objectives for the upcoming year
  - Prioritize a list of initiatives that strengthen the Diocesan Vision and the responsibilities of the Commission
  - Develop a comprehensive budget that includes expenditures, stipends, travel allowances, anticipated income, etc. (Form to be provided)
  - List any ministries currently funded that are not *sustainable* or *life-giving*

May – June

- The Statement of Mission Committee\* reviews all proposals and creates Draft 1 of the Statement of Mission for the Diocesan Treasurer to present to Diocesan Executive Council

June:

- Statement of Mission and Mutual Ministry Review to be a major item on June DEC Agenda.
- Diocesan Executive Council provides feedback to the Statement of Mission Committee\*
- Convocations are provided an update (with rationale) regarding the development of the Statement of Mission
- Commission and Statement of Mission representation to attend convocation meetings reporting all feedback to the Statement of Mission Committee

July

- Commissions review Draft 1 and provide feedback to the Statement of Mission Committee
- If warranted, the Statement of Mission Committee will meet with Commission Chairs and Liaisons for further review.

#### August

- The Statement of Mission Committee provides a final draft of the Statement of Mission to the DEC Executive Committee for review.

#### September

- DEC Executive Committee presents the final Statement of Mission to Diocesan Executive Council for action.
- Convocations review the Statement of Mission approved by Diocesan Executive Council.
- Convocations submit any amendments to the Statement of Mission Committee in writing 5 business days prior to Diocesan Convention

#### November

- Statement of Mission is presented for approval at convention.

\*Recommend that the Statement of Mission Committee of the Diocese (COD) serve as the Statement of Mission Committee with the Diocesan Treasurer serving as convener. This will enable the same group with SOM oversight to develop a SOM that is in line with Diocesan Executive Council's Strategic Visioning and Annual Mutual Ministry Review.

Approved by Diocesan Executive Council December 2019.